

# Alberta Curling Federation – ACF



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April 10, 2017

Attached is a notice of a Special General Meeting to be held by teleconference on Monday May 1, 2017 at 7:00 PM.

The information below is a synopsis of how the ACF Board of Directors formulated this resolution.

- A motion was passed at the January 28, 2017 ACF Board of Directors meeting that the board begin the process of hiring a full time Executive Director for the ACF, ideally to be in place on or before June 30, 2017.
- Proposals were sought from two firms, Richardson Executive Search and Boyden Executive Recruitment Services. The proposals were reviewed and both firms were given the opportunity to make a presentation to the April 8, 2017 ACF Board of Directors meeting.
- Based on the written and verbal presentations the ACF Board of Directors passed a motion to engage the services of Richardson Executive Search provided this non-budgeted expenditure (which will exceed the \$10,000 limitation found in the ACF Bylaws) receives approval by the members of the ACF via special resolution.

The relevant section of the bylaws is as follows:

**3.5.4 Limitation on Board's Authority. Section (iii)** Any single expenditure or obligation in excess of ten thousand (\$10,000) dollars and not specifically approved as part of the Federation's annual budget shall be authorized by a Special Resolution of the Members.

The call in information is 1-855-219-6965 with access code **592 854 031**.

Brenda Asmussen, President

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April 10, 2017

Notice of Special General Meeting

A Special General Meeting of the Alberta Curling Federation will take place via conference call at 7:00 PM on Monday May 1, 2017 for the sole purpose of considering the following motion put forward by the Board of Directors of the Alberta Curling Federation:

*BE IT RESOLVED, AS A SPECIAL RESOLUTION the Alberta Curling Federation (hereinafter the 'Federation'), pursuant to bylaw, 3.5.4 Limitation on Board's Authority, Section (iii), that the Federation engage the services of Richardson Executive Search for the sole purpose of sourcing and vetting suitable candidates for the position of Executive Director of the Alberta Curling Federation. The expenditure for this search will be in excess of ten thousand (\$10,000) dollars and has not been specifically approved as part of the Federation's annual budget.*

As the requirement for a quorum for this meeting is 77 votes, and pursuant to bylaw 6.12 (b) please submit the names of accredited delegates and alternates for Regional Association and Club Members to the attention of the Past President at the office of the Federation before 4 pm Friday April 28, 2017.

Voting delegates can join the Special General Meeting by dialing 1-855-219-6965 and using access code **592 854 031**.



Brenda Asmussen, President